

ASSESSMENT GUIDELINES

Unit 2159

Perform grave probes

Level 2, Credit 4, version 1

Perform grave probes

Unit standard 21959

Level 2, Credit 4

Level of performance required for this unit standard

This is a level 2 unit standard. At this level trainees are expected to demonstrate the following abilities when completing assessment tasks:

- To work under general supervision, as directed; with some responsibility for the standard of the outcome achieved.
- To complete tasks that are established and familiar, with a moderate range of skill and knowledge.
- To apply basic operational knowledge, use readily available information and known solutions to solve familiar problems.

Workplace assessment:

For guidelines on Workplace Assessment, please refer to the NZHITO Workplace Assessors Manual, and for further information, please contact: NZHITO, P O Box 8638, Christchurch. Ph 03 9644 735, fax 03 9644 737, website www.hortito.org.nz

Special notes:

- The New Zealand Horticulture Industry Training Organisation acknowledges the assistance provided by the Australian National Training Authority (ANTA) in permitting their unit of competency to be used as the basis for this unit standard. This unit standard is based on the unit of competency WFSBCR310A, *Perform grave probes*.
- A *grave site* is a place of burial above and below ground, immediately in front of and including a headstone (or the immediate area), where a casket is buried. The gravesite may or may not be formally identified or lined.
- *Workplace policies and procedures* may include but are not limited to - standard operating policies and procedures, standards and certification requirements, quality assurance procedures, health and safety procedures, emergency, fire and accident procedures.
- Legislation relevant to this unit standard includes but is not limited to the Health and Safety in Employment Act 1992, Burial and Cremation Act 1964, and bylaws.

**Unit 21959: Perform grave probes
(Apprentice copy)**

ELEMENT	Competent	Range of evidence an assessor should consider
Element 1 Identify a grave site.	Yes/No	<ul style="list-style-type: none"> ▪ Check the list of names for neighbouring plot names. ▪ Identify the appropriate gravesite on the cemetery map or plan and check the physical location. ▪ Slab removal is undertaken if required in accordance with workplace policies and procedures. ▪ Check the appropriate documentation if the correct gravesite cannot be initially located.
Element 2 Undertake a probe.	Yes/No	<ul style="list-style-type: none"> ▪ Prepare and use personal protective equipment in accordance with health and safety legislation and workplace policies and procedures. Range: may include but is not limited to;- protective clothing, head protection, foot protection, eye protection, ear protection, sun protection, two-way radio. ▪ Correct tools and equipment required for the job are selected and assembled, check tools are operational and report any faults. Range: may include but is not limited to – spade, shovel, crowbar, auger, sledge hammer, ladder, drill (battery powered or motorised). ▪ Identify safety hazards and control them in accordance with workplace policies and procedures. Range: may include but is not limited to - air, water, vibration, heat, slippery surfaces, overhead obstacles, loadings on top of ground (machinery, people, soil, structures), previously dug graves, monument collapse, foreign objects, drains, cables, sprinklers, pipes, trees and roots. ▪ Measure the plot to ensure the probe begins in the correct location. ▪ Probe gravesite in appropriate locations using correct techniques in accordance with applicable legislation and workplace policies and procedures. ▪ Take correct measurements from probe and make correct calculations to identify position of casket or caskets and depths. ▪ Where probe is inconclusive, inspection for name plate identification is measured and set out.
Element 3 Determine grave site vacancy status.	Yes/No	<ul style="list-style-type: none"> ▪ Use appropriate information to make an informed decision regarding the vacancy of the gravesite. ▪ Advise appropriate personnel regarding the viability of the gravesite. Document all information and file in appropriate format for future reference in accordance with workplace policies and procedures. Range of appropriate personnel may include but not limited to – leading hand or foreman, supervisor, manager.

_____ (Name of Apprentice)

is **Competent / Not yet competent** in Unit Standard 21959.

Signed (Assessor): _____

WPA Registration Number: _____ Date: _____

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Please send this page to your NZHITO Regional Manager, who will forward it to National Office to register the credits on your NZQA Record of Learning.

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