

# **ASSESSMENT GUIDELINES**

## **Unit 22212**

Develop specifications for landscape design work.

---

Level 5, Credit 10, Version 1

# Develop specifications for landscape design work.

Unit standard 22212

Level 5, Credit 10, Version 1

## Level of performance required for this unit standard

This is a level 5 unit standard. At this level trainees are expected to demonstrate the following abilities when completing assessment tasks:

- To work within broad general guidelines; with responsibility for the achievement and standard of the outcome.
- To apply a wide range of technical skills, knowledge, and innovation to complete the task to the specified standard, in a variety of familiar and unfamiliar, routine and non-routine contexts.
- To analyse and interpret a wide range of data, and make an informed judgment.

## Workplace assessment:

For guidelines on Workplace Assessment, please refer to the NZHITO Workplace Assessors Manual, and for further information, please contact: NZHITO, P O Box 8638, Christchurch.

Ph 03 9644 735, fax 03 9644 737, website [www.hortito.org.nz](http://www.hortito.org.nz)

## Special notes:

1. *Workplace procedures* refer to verbal or written instructions to staff on procedures for the worksite and equipment.
2. The New Zealand Standard applicable to this unit standard is: NZS 3902:2004 *Housing, alterations and small buildings contract*, available from <http://www.standards.co.nz>.
3. *Landscape design* covers the development of design solutions for simple, single occupier residential sites.
4. *Design enterprise standards and/or procedures* may include but are not limited to quality assurance, documentation, security, communication, health and safety, ethics, interpersonal behaviour and design. An acceptable standard would be comparable to ISO9000 certified enterprises and /or organisations, and those standards set by an incorporated professional or trade body such as Landscape Industries Association of New Zealand or New Zealand Institute of Landscape Architects.
5. Legislation relevant to the client's needs and requirements may include but is not limited to the Health and Safety in Employment Act 1992, Building Act 2004, Consumer Guarantees Act 1993, Fair Trading Act 1986, Privacy Act 1993, Resource Management Act 1991, Soil Conservation and River Control Act 1941, Fencing Act 1978, and Fencing of Swimming Pools Act 1987.
6. Case studies may be used as the basis for this unit standard.

**Unit 22212: Develop specifications for landscape design work.  
(Apprentice copy)**

<b>ELEMENT</b>	<b>Competent</b>	<b>Range of evidence an assessor should consider</b>
<b>Element 1</b> Identify the elements and their sequencing in a specification for landscape work.	<b>Yes/No</b>	<ul style="list-style-type: none"> <li>▪ Identify the elements of a specification for landscape work and describe the purpose of each element in accordance with the procedures of the design enterprise and NZS 3902:2004.</li> <li>▪ Describe the format and element sequencing for development of specifications that conforms to design enterprise procedures.</li> </ul>
<b>Element 2</b> Explain the scope and application of factors influencing a specification for landscape work.	<b>Yes/No</b>	<ul style="list-style-type: none"> <li>▪ Describe in précis form the general scope and application of Acts, Regulations and Orders that apply to the specification of landscape. Range: including but not limited to – Building Act 2004, Soil Conservation and River Control Act 1941, Fencing Act 1978, Resource Management Act 1991, Fencing of Swimming Pools Act 1987.</li> <li>▪ Describe the role of Territorial Authorities in relation to landscape work, in terms of their provision of advisory services and monitoring of work.</li> <li>▪ Describe the function of providers of services and products for landscape work, in terms of the way that work is documented in a specification. Range: may include but is not limited to – provision of information on products and services, provision of technical support, provision of on-site services.</li> </ul>
<b>Element 3</b> Compile a specification for the landscape work on a defined residential site.	<b>Yes/No</b>	<ul style="list-style-type: none"> <li>▪ Undertake procedures that are used to monitor and ensure quality assurance according to NZS 3902:2004.</li> <li>▪ As part of the landscape project define the specification details requirements for completion of all work, in accordance with industry procedures. Range: may include but is not limited to – material and product quality, standards for completion of work, procedures for monitoring achievement of standards, post-completion maintenance.</li> <li>▪ Use procedures in development of the specification that ensures it forms an integral part of design documentation for the project in accordance with industry standards.</li> </ul>

\_\_\_\_\_ (Name of Apprentice)

is **Competent / Not yet competent** in Unit Standard 22212, version 1

**Signed (Assessor):** \_\_\_\_\_

WPA Registration Number: \_\_\_\_\_ Date: \_\_\_\_\_

**Unit 22212: Develop specifications for landscape design work.  
(Assessor copy)**

<b>ELEMENT</b>	<b>Competent</b>	<b>Range of evidence an assessor should consider</b>
<p><b>Element 1</b> Identify the elements and their sequencing in a specification for landscape work.</p>	<p><b>Yes/No</b></p>	<ul style="list-style-type: none"> <li>▪ Identify the elements of a specification for landscape work and describe the purpose of each element in accordance with the procedures of the design enterprise and NZS 3902:2004.</li> <li>▪ Describe the format and element sequencing for development of specifications that conforms to design enterprise procedures.</li> </ul>
<p><b>Element 2</b> Explain the scope and application of factors influencing a specification for landscape work.</p>	<p><b>Yes/No</b></p>	<ul style="list-style-type: none"> <li>▪ Describe in précis form the general scope and application of Acts, Regulations and Orders that apply to the specification of landscape. Range: including but not limited to – Building Act 2004, Soil Conservation and River Control Act 1941, Fencing Act 1978, Resource Management Act 1991, Fencing of Swimming Pools Act 1987.</li> <li>▪ Describe the role of Territorial Authorities in relation to landscape work, in terms of their provision of advisory services and monitoring of work.</li> <li>▪ Describe the function of providers of services and products for landscape work, in terms of the way that work is documented in a specification. Range: may include but is not limited to – provision of information on products and services, provision of technical support, provision of on-site services.</li> </ul>
<p><b>Element 3</b> Compile a specification for the landscape work on a defined residential site.</p>	<p><b>Yes/No</b></p>	<ul style="list-style-type: none"> <li>▪ Undertake procedures that are used to monitor and ensure quality assurance according to NZS 3902:2004.</li> <li>▪ As part of the landscape project define the specification details requirements for completion of all work, in accordance with industry procedures. Range: may include but is not limited to – material and product quality, standards for completion of work, procedures for monitoring achievement of standards, post-completion maintenance.</li> <li>▪ Use procedures in development of the specification that ensures it forms an integral part of design documentation for the project in accordance with industry standards.</li> </ul>

\_\_\_\_\_ (Name of Apprentice)

is **Competent / Not yet competent** in Unit Standard 22212, version 1

**Signed (Assessor):** \_\_\_\_\_

WPA Registration Number: \_\_\_\_\_ Date: \_\_\_\_\_

Please send this page to your NZHITO Regional Manager, who will forward it to National Office to register the credits on your NZQA Record of Learning.

## **Unit 22212: Develop specifications for landscape design work.**

---

*(Name of Apprentice)*

**is Competent in Unit Standard 22212. (version 1)**

**Signed (Assessor):**

---

WPA Registration Number: \_\_\_\_\_

Date: \_\_\_\_\_