

ASSESSMENT GUIDELINES

Unit 21040

Describe the scope and application of standards
that apply to organic horticulture in New Zealand

Level 4, Credit 8, version 1

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Unit standard 21040
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Level of performance required for this unit standard

This is a level 4 unit standard. At this level trainees are expected to demonstrate the following abilities when completing assessment tasks:

- To work under broad guidance, independently; with complete responsibility for the standards of the outcome achieved.
- To apply technical skills, knowledge, and innovation to complete the task to the specified standard, in a variety of familiar and unfamiliar contexts.
- To analyse and interpret information, and make an informed judgement.

Workplace assessment:

For guidelines on Workplace Assessment, please refer to the NZHITO Workplace Assessors Manual, and for further information, please contact: NZHITO, P O Box 8638, Christchurch. Ph 03 9644 735, fax 03 9644 737, website www.hortito.org.nz.

Special notes:

1. The following standards apply to this unit standard:
Demeter Standards, Bio Dynamic Farming and Gardening Association, PO Box 39045, Wellington Main Centre, Phone 04 589 5366, Fax 04 589 4365, <http://www.biodynamic.org.nz>;
BIO-GRO Standards, BIO-GRO New Zealand, PO Box 9693, Marion Square, Wellington, Phone 04 801 9741, Fax 04 801 9742, <http://www.bio-gro.co.nz>;
Agriquality New Zealand, Agriquality Organic Standards, <http://www.agriquality.co.nz>;
The Soil and Health Association of New Zealand (Organic Farm New Zealand), <http://www.organicnz.org>;
Organic Farm New Zealand <http://www.organicfarm.org.nz>;
The New Zealand Food Safety Authority, <http://www.nzfsa.govt.nz/organics>;
NZS 8410:2003 *Organic production*, available from Standards New Zealand <http://www.standards.co.nz>.

Unit 21040: Describe the scope and application of standards that apply to organic horticulture in New Zealand (Apprentice copy)

ELEMENT	Competent	Range of evidence an assessor should consider
<p>Element 1 Explain the purpose of organic certification and the options available for organic certification in New Zealand.</p>	Yes/No	<ul style="list-style-type: none"> ▪ Purpose of organic certification is explained. Range: consistency, continuous improvement, traceability, accountability, production records, consumer guarantee, independent verification of organic management, integrity of products, market access. ▪ Options available for organic certification in New Zealand are identified and described. Range: All available organic certification standards in New Zealand.
<p>Element 2 Describe how organic standards are applied.</p>	Yes/No	<ul style="list-style-type: none"> ▪ Description includes three intentions of organic standards. Range: minimum standards for organic production, organic product identification, consumer assurance, animal welfare and environmental protection, transparency of production trademark development, trademark protection. ▪ Description includes how organic standards are set. Range: privately owned standards, national standards, consumer consultation, good agricultural (horticultural) practice, producer expectation, international regulations, relevant local legislation, regular review. ▪ Functions of certifiers who manage organic standards are described. Range: may include but is not limited to – standard setting, processing applications, assessing organic management plans, inspections, certification, regulatory compliance, suspension and withdrawal of certification. ▪ Differences between the Demeter Standards and other organic standards are explained. Range: evidence of three differences is required.
<p>Element 3 Describe the process for achieving organic certification.</p>	Yes/No	<ul style="list-style-type: none"> ▪ Application procedure for organic certification is described. Range: certifier application forms, organic management plan, operational policies and procedures, application assessment, compliance with standards, fees. ▪ Inspection procedures for organic certification are described. Range: may include but is not limited to – auditing, site inspection, traceback audit, input/output audit, records verification, non-compliance, corrective action. ▪ Certification decision and certificate issue procedures are described. Range: review of inspection report, certificate issue. ▪ Key differences between the requirements of Organic Farm New Zealand and the other certifiers are described. Range: standards, regional bodies, peer review inspections, domestic market only.

<p>Element 4 Describe the procedures and requirements for exporting certified organic products.</p>	<p>Yes/No</p>	<ul style="list-style-type: none"> ▪ Characteristics of the international market place are described. Range: regulated markets, International Organisation for Standardisation (ISO) Guide 65, International Federation of Organic Agricultural Movements, accredited certifiers, non-regulated markets. ▪ Function of the New Zealand Food Safety Authority in organic horticulture exports, and the requirements they have for exporters of organic produce, are explained. Range: Official Organic Assurance Program, Ministry of Agriculture and Fisheries Technical Rules for Organic Production, ISO 17020, International Accreditation New Zealand, third party agencies, compliance assessment, accountability. ▪ Third party agencies in New Zealand are identified, and their functions, and the requirements they have for exporters of organic produce are explained. Range: certification, identity preservation, protection of organic integrity, product recall.
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_____ (Name of Apprentice)

is **Competent / Not yet competent** in Unit Standard 21040 (version 1)

Signed (Assessor): _____

WPA Registration Number: _____ Date: _____

Unit 21040: Describe the scope and application of standards that apply to organic horticulture in New Zealand (Assessor copy)

ELEMENT	Competent	Range of evidence an assessor should consider
<p>Element 1 Explain the purpose of organic certification and the options available for organic certification in New Zealand.</p>	<p>Yes/No</p>	<ul style="list-style-type: none"> ▪ Description identifies the importance of inter-relationships in the holistic philosophy applied in organic horticulture. Range: between organisms and their environment, between different life forms. ▪ Description identifies key characteristics of organic horticulture. Range: matter and recycling, sustainability, biologically diverse, stable, integrated pest and disease management. ▪ Description defines how the application of these relationships and characteristics ensures a successful, integrated production system.
<p>Element 2 Describe how organic standards are applied</p>	<p>Yes/No</p>	<ul style="list-style-type: none"> ▪ Description includes three intentions of organic standards. Range: minimum standards for organic production, organic product identification, consumer assurance, animal welfare and environmental protection, transparency of production trademark development, trademark protection. ▪ Description includes how organic standards are set. Range: privately owned standards, national standards, consumer consultation, good agricultural (horticultural) practice, producer expectation, international regulations, relevant local legislation, regular review. ▪ Functions of certifiers who manage organic standards are described. Range: may include but is not limited to – standard setting, processing applications, assessing organic management plans, inspections, certification, regulatory compliance, suspension and withdrawal of certification. ▪ Differences between the Demeter Standards and other organic standards are explained. Range: evidence of three differences is required.
<p>Element 3 Describe the process for achieving organic certification.</p>	<p>Yes/No</p>	<ul style="list-style-type: none"> ▪ Application procedure for organic certification is described. Range: certifier application forms, organic management plan, operational policies and procedures, application assessment, compliance with standards, fees. ▪ Inspection procedures for organic certification are described. Range: may include but is not limited to – auditing, site inspection, traceback audit, input/output audit, records verification, non-compliance, corrective action. ▪ Certification decision and certificate issue procedures are described. Range: review of inspection report, certificate issue. ▪ Key differences between the requirements of Organic Farm New Zealand and the other certifiers are described. Range: standards, regional bodies, peer review inspections, domestic market only.

<p>Element 4 Describe the procedures and requirements for exporting certified organic products.</p>	<p>Yes/No</p>	<ul style="list-style-type: none"> ▪ Characteristics of the international market place are described. Range: regulated markets, International Organisation for Standardisation (ISO) Guide 65, International Federation of Organic Agricultural Movements, accredited certifiers, non-regulated markets. ▪ Function of the New Zealand Food Safety Authority in organic horticulture exports, and the requirements they have for exporters of organic produce, are explained. Range: Official Organic Assurance Program, Ministry of Agriculture and Fisheries Technical Rules for Organic Production, ISO 17020, International Accreditation New Zealand, third party agencies, compliance assessment, accountability. ▪ Third party agencies in New Zealand are identified, and their functions, and the requirements they have for exporters of organic produce are explained. Range: certification, identity preservation, protection of organic integrity, product recall.
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Please send this page to your NZHITO Regional Manager, who will forward it to National Office to register the credits on your NZQA Record of Learning.

Unit 21940: Describe the scope and application of standards that apply to organic horticulture in New Zealand

(Name of Apprentice)

is Competent in Unit Standard 21040 (version 1)

Signed (Assessor):

WPA Registration Number: _____

Date: _____