

ASSESSMENT GUIDELINES

Unit 789

Demonstrate knowledge of basic legal requirements affecting a horticulture business

Level 4, Credit 7, Version 4

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Unit standard 789
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Level of performance required for this unit standard

This is a level 4 unit standard. At this level trainees are expected to demonstrate the following abilities when completing assessment tasks:

- To work under broad guidance, independently; with complete responsibility for the standards of the outcome achieved.
- To apply technical skills, knowledge, and innovation to complete the task to the specified standard, in a variety of familiar and unfamiliar contexts.
- To analyse and interpret information, and make an informed judgment.

Workplace assessment:

For guidelines on Workplace Assessment, please refer to the NZHITO Workplace Assessors Manual, and for further information, please contact: NZHITO, P O Box 8638, Christchurch. Ph 03 9644 735, fax 03 9644 737, website www.hortito.org.nz

Special notes:

1. Legislation relevant to this unit standard includes but is not limited to the Employment Relations Act 2000, Goods and Services Tax Act 1985, Hazardous Substances and New Organisms Act 1996, Health and Safety in Employment Act 1992, Income Tax Act 2004, Land Transfer Act 1952, Local Government Act 1974, and Resource Management Act 1991.

**Unit 789: Demonstrate knowledge of basic legal requirements affecting a horticulture business
(Apprentice copy)**

ELEMENT	Competent	Range of evidence an assessor should consider
Element 1 Describe property ownership structure.	Yes/No	<ul style="list-style-type: none"> ▪ List the main features of sole traders, partnerships, trusts and companies in terms of advantages and disadvantages of each business structure. ▪ Select the appropriate business structure for three different situations
Element 2 Describe basic legal requirements in buying and leasing real estate.	Yes/No	<ul style="list-style-type: none"> ▪ Describe the procedures for obtaining a Certificate of Title search. ▪ State types of financial sources, and describe the appropriate types for real estate ownership. Range: two financial sources and two types of financial arrangements. ▪ Explain the Local Government Act 1974 in terms of factors influencing property usage.
Element 3 State how to comply with Inland Revenue Department (IRD) requirements.	Yes/No	<ul style="list-style-type: none"> ▪ Describe Goods and Services Tax (GST) registration in terms of coverage, record keeping and obligations in accordance with IRD requirements. ▪ List sources of income needing to be declared for tax in accordance with IRD requirements. ▪ Explain Accident Rehabilitation and Compensation Insurance Corporation (ACC) requirements. ▪ Explain the registration and procedures for a Pay As You Earn (PAYE) deductee, in accordance with IRD requirements.
Element 4 Demonstrate knowledge of the legal obligations of an employer and employee.	Yes/No	<ul style="list-style-type: none"> ▪ Explain the requirements of the Employment Relations Act 2000, in terms of rights and responsibilities as an employer. ▪ Explain the requirements of the Health and Safety in Employment Act 1992 in terms of rights and responsibilities as an employer. ▪ Explain the requirements of the Resource Management Act 1991 in terms of rights sand responsibilities as an employer. ▪ Explain the requirements of the Hazardous Substances and New Organisms Act 1996, and the role of the Environmental Risk Management Authority in terms of the rights and responsibilities as an employer.

_____ (Name of Apprentice)

is **Competent / Not yet competent** in Unit Standard 789. (Version 4)

Signed (Assessor): _____

WPA Registration Number: _____ Date: _____

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Please send this page to your NZHITO Regional Manager, who will forward it to National Office to register the credits on your NZQA Record of Learning.

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